



## **MINUTES**

### **NIABT Board of Trustees Meeting**

**WEDNESDAY 8 SEPTEMBER 2021**

**4.00pm – Virtual Meeting Zoom Teams**

#### **Present:**

Caoimhe Archibald MLA	Chairperson, Sinn Féin
Stephen Kelly	Vice Chairperson, Manufacturing NI
Nora-Anne Barron	Pi Communications
Roy Beggs MLA	UUP
Noel Brady	Consult NB1 Ltd
Dr Gareth McGrath	NIA Director of Parliamentary Services
Sinéad McLaughlin MLA	SDLP

#### **In Attendance:**

Simon Burrowes	Secretary
Louise Close	Deputy Secretary
Kate McCullough	Administration
Michelle Carson	Administration

#### **1. Apologies**

John Blair, Chris Brown, Richard Stewart, Nicola Bothwell

#### **2. Declaration of interests**

The Board members were asked to declare any interests.

No Board members declared any interest.

**3. Adoption of previous minutes**

The Board considered the previous draft minutes of the 8 July 2021.

**Agreed: The Board agree these Minutes are a true and accurate record of proceedings**

**4. Financial Update / Correspondence**

The Board considered the financial update.

**Agreed: To ascertain the cost of renewing the Management Liability policy during the period of dissolution.**

**5. Business Event October 2021**

The Board considered the draft programme for the event on 6 October 2021.

**Agreed: The Board agreed the draft programme**

**Agreed: To consider the Speaker, as President to give opening / welcome**

**6. Next Step for Dissolution**

The Board considered the next steps for dissolution and the establishment of a new body – Assembly Connects with Business.

**Agreed: To prepare a paper setting out the next steps for consideration by Chairperson and Vice Chairperson and then by the Trust.**

**Agreed: The Board agreed to hold a meeting to discuss a forward plan before the October event.**

**7. Any other Business**

There was no other business.

**8. Date of Next Meeting**

**28 September 2021 @ 1pm-2pm, by Virtual Meeting Zoom.**