



MINUTES

NIABT Board of Trustees Meeting

TUESDAY 2 NOVEMBER 2021

2.00pm – Virtual Meeting Zoom Teams

Present:

Caoimhe Archibald MLA	Chairperson, Sinn Féin
Stephen Kelly	Vice Chairperson, Manufacturing NI
Roy Beggs MLA	UUP
John Blair MLA	Alliance Party
Nicola Bothwell	NB Chartered Communications
John O'Farrell (co-opted)	NI-ICTU

In Attendance:

Simon Burrowes	Secretary
Louise Close	Deputy Secretary
Kate McCullough	Administration
Michelle Carson	Administration

1. Apologies

Stephen Kelly, Richard Stewart, Nora-Anne Barron, Noel Brady, Trevor Lunn MLA, Dr Gareth McGrath.

2. Declaration of interests

The Board members were asked to declare any interests.

No Board members declared any interest.

3. Financial Update / Correspondence

The Board considered the financial update and planned spend.

Agreed: The Board was content with the financial update and spend.

4. Dissolution

The Board considered the advice given in relation to dissolution from the solicitor, accountant and the renewal of the public liability insurance.

Agreed: The Board was content with the advice and renewal.

5. Assembly Connects: Business

Agreed: The Board were content the presentation and future work of the Engagement Office

6. NIABT Event 10 November 2021

The Committee considered the plans for the NIABT event on 10 November 2021.

Agreed: Louise, Chris and Stephen to meet to discuss the Pinnacle Report

Agreed: To consider inviting other Chairpersons.

7. AOB

The Board were informed that the meeting papers had in error been sent to a member of NIABT and the appropriate action was taken to ensure there was no GDPR breach.

8. Date of Next Meeting

January 2022, date and time to be confirmed.